

# PSG Policies And Responsibilities

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Joint Decisions

November 20, 2003

National Marine Fisheries Service

Restoration  
Management  
Conservation



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# Why PSGs?

- Include all key partners
- Tackle manageable pieces of FIS
- Achieve progress through smaller groups
- Support decentralized FIS development

Collaboration  
Communication  
Coordination



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# PSG Goals

- Build national fisheries information expert teams to share ideas, successes and experiences in the management of Fisheries information.
- Ensure the transparency, quality, integrity, and utility of Fisheries data through the development of FIS policies, processes, and best practices.
- Maximize the efficiency and cost effectiveness of Fisheries data by building cross-regional and national level information systems and resources.
- Consult with business area and technical experts, both internal and external, that can provide guidance, mentorship and training in the development of regional, cross-regional and national information management tools and services.
- Operate as the core team through communication, collaboration, and cooperation to refine and pursue the goals and objectives of FIS.

Cooperation  
Collaboration  
Communication



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# How PSG Works

- Build national expert teams to solve cross- regional and national issues
- Follow experiences and best practices, not to re-invent wheels
- Clear roles and responsibilities
- Clear goal oriented and strong commitments
- Regular meetings and yearly conferences
- Build consensus on business issues and use the best technology, developing applications to provide the best solutions.

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Communication  
Consensus



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# Current FIS PSGs

- System Design and Integration (Metadata, Data conversion, DQ, etc.)
- Permits and unique identification
- Landings and Logbook Reconciliation
- Electronic Reporting

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Communication  
Coordination



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# PSG Meeting Objectives

- Understand the PSG's goals and define objectives
- Define roles and shared responsibilities
- Develop groups for specified FIS components
- Build teams to implement FIS components
- Discuss project plans for each

Relocation  
Communication  
Construction



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# Work With Local Agency and Fishery Information Networks

- PSGs should work closely and collaboratively with Fisheries Information Networks and state agencies to reduce duplicated efforts and resources

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Communication  
Coordination



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# PSG Duties and Responsibilities

- Build a team with the right balance of business and technical experts to define and achieve the PSG objectives
- Develop and monitor an action plan with assigned responsibilities consistent with FIS goals
- Develop long-term system goals and objectives for business practices
- Define regional, cross-regional, and national electronic information management tools
- Follow standard Software Development Lifecycle (SDLC) methodology for project development and implementation
- Identify functional requirements for modified or new information systems

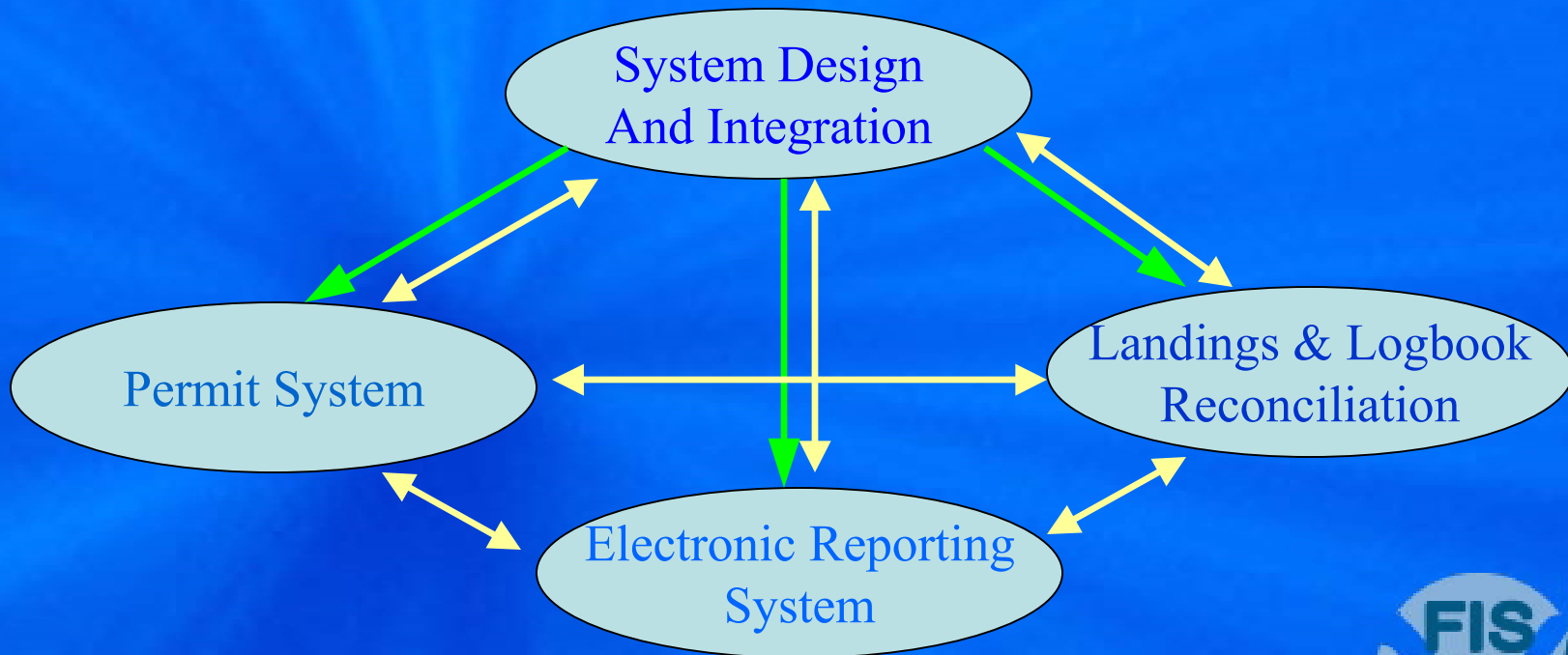
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# PSG Structure and Interactions



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# PSG Member Responsibilities

- Understand overall FIS and PSG goals and objectives
- Work with peers to communicate with each other within their group
- Each member should define time commitments
- Communicate, collaborate, and cooperate with each other.

**Collaboration**  
**Communication**  
**Cooperation**



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# PSG Meeting Ground Rules

- Put cell phones to hibernate mode
- Meeting agenda, clear meeting objectives and goals
- Start and end on time
- Everyone contributes
- Take meeting minutes
- Make your point clear and elaborate on it
- Respect speakers and peers, no personal attacks

**Collaboration**  
**Communication**  
**Coordination**



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# PSG Meeting Ground Rules(Cont.)

- Leave the meeting with clear assignments and expectations
- Do homework and come back to meetings with the answers and the action item assigned
- Record decisions, actions/responsible member(s), and issues to defer
- Avoid sidebar discussions

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**Communication**  
**Consensus**



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# Questions



*Reluctance  
Communication  
Language*



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